

## How NOT to write instructions!

Exercise learning points:

1. How jargon and unfamiliar terms make it hard to understand what is being said.
  2. How not applying a logical structure, format or order makes it difficult to follow.
  3. How not adding diagrams makes it harder to visualise what to do.
  4. How not explaining up front what the exercise is supposed to achieve reduces our chances of getting it right.
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**Take just a sheet of paper and a pencil and *try* to follow the instructions below.**

### 1. Drawing a simple picture: a step-by-step guide

Commencing at approximately 5 inches from the bottom of one's sheet of paper - assuming said sheet is orientated in a "landscape" position relative to the drawer - draw a curvy trapezoid (i.e. a quadrilateral whose sides are not parallel) that is greater in length horizontally than it is height-wise vertically, and which more closely resembles a rectangle than a square). One should then proceed by rotating one's sheet by 90 degrees in an anti-clockwise direction, and then by the application, to the right-hand side of one's trapezoid, of five, elongated letter S's, all of identical dimensions - two in the space directly adjacent to the trapezoid (one above the other, vertically), and 3 to the right of those (again in a vertical array), so that their uppermost and lowermost points reach a point that is higher and lower respectively than the two-S vertical tips. Progressing to the left-hand vertical of one's trapezoid, at a point just above its halfway mark (travelling from bottom to top), append a long, thin pole-like shape perpendicular to the vertical, whose length is approximately four times the width of one's trapezoid. Immediately above and along the length of this pole-like shape, attach a just slightly less long, right-angled, isosceles triangle, where the right angle is located nearest to the trapezoid to the right end of the pole-like shape. Repeat on the underside of the pole-like shape, but make sure that this second triangle as a whole sits nearer to the trapezoid. Now rotate your sheet of paper clockwise 90 degrees to admire your completed blueprint.

What is it?

Going forward, it can be a good idea to produce a draft version before attempting to reproduce your blueprint proper. You may also find it advantageous to use a pencil, eraser and ruler, and to refer to a *Glossary of Terms* or a dictionary!

**Answer and sample model format can be found here.**